**Conference Booking Form**

**Transforming Lives**

**Friday 26 January 2018, 9.30am-3.00pm**

**Andrew’s Gallery, Titanic Belfast**



|  |  |
| --- | --- |
| **Your details:** | |
| Name: | Job Title: |
| Organisation: | |
| Address: | |
|  | |
|  | |
| Town: | Postcode: |
| Tel No: |  |
| Email Address: | |
| **Confirmation will be sent via email. If you do not receive confirmation within 2 weeks please contact us on 028 90666049** | |
| **Cost:** | |
| **£40 per person** | |
| I am authorized to make this booking and agree to adhere to the cancellation policy  Signed: Date: | |

|  |  |
| --- | --- |
| **Special dietary requirements**. Please be as specific as possible: | |
| Wheelchair Access required YES/NO | Mobility Access YES/NO |
| Induction Loop YES/NO | Materials required in large print YES/NO |
| Other (please specify): | |
| Purchase Order No: | |
| **Invoice to:** | **Please now return this form by email to:**  sarah.stafford@belfastwomensaid.org.uk |

**Places are limited and will be allocated on a first come first served basis**

***Cancellations:***a refund minus 10% administration fee will be given for cancellations which are received **in writing 7 days** prior to the date of the event; no refunds will be given after that date. The organisers reserve the right to alter the programme without notice. In the event of conference cancellation a full refund of delegate fee will be made to all delegates booked and attending, but the organisers accept no responsibility for the cost of travel, accommodation or other associated expenses.

Belfast and Lisburn Women’s Aid

30 Adelaide Park, Belfast, BT9 6FY

Tel: 028 90 666049

**Charity No: XT3255 Company Reg No: NI20807** **Belfast & Lisburn Women's Aid is a Company Ltd by Guarantee**